

How to change counties

1. pick your region.
2. pick your county.

Click on the round button

Registration Form

How to register your product

- 1) The eye fields are required.
- 2) Zip Code and Phone numbers are only numbers.
- 3) Cancel 'no action taken' returns to
- 4) Welcome menu. Continue Button next step of registration.

How to add a town in the selected county

1. pick your region.
2. pick your county
3. Enter the town or city then click on the square button.

How to edit tax rate and reference tables

|        |   |   |            |   |   |
|--------|---|---|------------|---|---|
| Arvada | P | * | Irondale   | P | S |
| Aurora | P | * | Northglenn | P | * |

[P] means to pick, click on the [P] to invoke the tax rate and reference tables